**Mr. Dosdall’s Make-Up Work Policy**

* **If you miss the day before a quiz, test, or exam, you will be given an extra day to take the test. You will schedule a time to take it, and preferably not during class time, but I will allow this if no other times work.**

 *For example, if you are gone Tuesday and the test is Wednesday, you will have up to Thursday to take the missed quiz, test, or exam.*

* **If you miss the day of a quiz, test, or exam, but were in class for the review, you will be expected to take the test the next day you are in class.**

*For example, if you are gone the Wednesday of the quiz, test, or exam, you will be expected to make it up Thursday (if you return that day).*

* **If you are gone for a normal class day, following the protocol listed below to determine what you have missed and where to find notes, homework, etc.**
1. Find your class assignment sheet on the back chalkboard and look to see what you have missed.
2. You can find a blank copy of notes, worksheets, or other materials that you missed in your class’s bin located next to right of the pencil sharpener.
3. If you missed a lesson, you can log into hayfieldmoodle.com, find the class page and lesson, and watch the recorded lesson from class that you had missed. I will upload these lessons at the end of the academic day.
4. Once you have watched the lesson and have completed the notes, if you have questions on the topic, feel free to set up a time to meet with me.

***Take responsibility into your own hands and be in control of your education.
The only person that is accountable for you is yourself!***